

# BIRCH PARISH COUNCIL

Clerk – Angela Balcombe

6 Shires Close, Great Notley, Braintree, Essex CM77 7FT

Tel: 01376 550927 E-mail: [clerk@birchparishcouncil.gov.uk](mailto:clerk@birchparishcouncil.gov.uk)

[www.birchparishcouncil.gov.uk](http://www.birchparishcouncil.gov.uk)



## Minutes of the Birch Annual Assembly held on Tuesday 6 May 2025 at 7pm at the Birch Memorial Hall.

*Present:* Cllrs: Bowtle, Boyce, Cottrell, Harris, Monks, Ninnim & Westby.  
*In the Chair:* Cllr Bowtle.  
*Clerk:* Angela Balcombe.  
*Also present:* 2 members of the public including City Cllr MacLean.

### 1. CHAIRMAN'S WELCOME.

The Chairman welcomed those present to the meeting.

### 2. APOLOGIES FOR ABSENCE

Apologies were received from County Cllr Bentley and City Cllr Ellis.

### 3. MINUTES OF THE LAST ANNUAL ASSEMBLY.

The minutes of 7 May 2024 were unanimously agreed as a true record of events.

### 4. CHAIRMAN'S REPORT.

The Chairman gave a report of the Councils activities over the last year.

### 5. RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

The RFO gave a summary of the accounts for the year ending 31 March 2025.

### 6. COUNTY COUNCILLORS REPORT.

No report received.

### 7. CITY COUNCILLORS REPORT.

Cllr Maclean apologised for not attending many meetings recently.

### 8. ANY OTHER REPORTS / QUESTIONS.

- Hare & Hounds - a complaint was received regarding extra loud noise from a live band and a large marquee erected up against a neighbour's garden fence with no notice given. The complaint has been submitted to the City Council. Cllr Ninnim will speak to the landlord.
- Large lorries are still using Pudding Lane, although there was no weight restriction, the lane did have a sign saying unsuitable for large vehicles.

***The meeting closed at 7.15 pm.***

**SIGNED (Chairman):**

**DATE:**