



## BIRCH PARISH COUNCIL


*Clerk – Angela Balcombe*

6 Shires Close, Great Notley, Braintree, Essex CM77 7FT

Tel: 01376 550927 E-mail: [clerk@birchparishcouncil.gov.uk](mailto:clerk@birchparishcouncil.gov.uk)

[www.birchparishcouncil.gov.uk](http://www.birchparishcouncil.gov.uk)

Councillors are hereby summoned to attend a meeting of Birch Parish Council which will be held on Tuesday 1 April 2025 at Birch Memorial Hall, Birch Street at 7.30pm for the purpose of transacting the business set out on the attached agenda.

**SIGNED (CLERK):**  **DATE:** 25 March 2025

*THE PRESS & PUBLIC ARE WELCOME TO ATTEND*

---

## AGENDA

### **25/93. CHAIRMAN'S WELCOME.**

### **25/94. APOLOGIES FOR ABSENCE.**

To receive and accept apologies for absence.

### **25/95. MINUTES OF THE LAST MEETING.**

To approve the minutes of 4 March 2025 as a correct record of events.

### **25/96. DECLARATION OF INTERESTS.**

To declare any Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests on any matters covered by this agenda.

### **25/97. REPORTS.**

- **Essex County Council (ECC).**
- **Colchester City Council (CCC).**

### **25/98. PUBLIC PARTICIPATION.**

The public may ask questions relating to the work and services of the Council. Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors it will be added to the agenda for the next Council Meeting.

### **25/99. PROGRESS CHECK.**

A brief update on any actions from the last meeting.

### **25/00. CO-OPTION OF PARISH COUNCILLOR.**

No election has been called therefore the Council can co-opt a Parish Councillor.

- Declaration of Acceptance of Office to be signed.

### **25/01. BIRCH INSPIRE.**

To receive an update from Birch InSpire.

**25/02. FINANCE.**

Payments made / money received:

101965 £264.00 Playquip Leisure (Safety Inspection).

101966 £562.14 A Balcombe (Salary/Expenses)

**25/03. PLAY AREA.**

To consider any actions following the recent safety inspection.

**25/04. CORRESPONDENCE TO NOTE.**

**CCC - Saturday Free Household Drop-Off Dates:** Birch 10 May & 9 August, 9am - 9.45am (full list is on the Birch Website).

**Devolution Newsletter** - March (circulated).

**Devolution Briefing Meeting** - 5 April 2025 at Birch Memorial Hall at 10am.

**Birch Primary School & Caterpillars** - thank you letter for the donation from the Parish Council.

**Road Closures** - Colchester Zoo Run 18 May 2025 (posted on Birch Website).

**CCC** - s106 Wishlist (Heating and Boiler Upgrade for the Village Hall added to their list).

**PKF Littlejohn** - Annual Return Forms received for year-end accounts.

**25/05. PARISH COUNCILLOR REPORTS / NEXT AGENDA ITEMS ONLY.****25/06. MEETING DATES 2025.**

1 April, 6 May (Annual Meetings), 3 June, 1 July, 2 September, 7 October, 4 November (Budget Meeting), 2 December.

**CLOSE OF MEETING**