



BIRCH PARISH COUNCIL

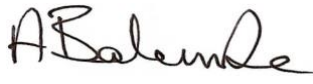
Clerk – Angela Balcombe

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Councillors are hereby summoned to attend a meeting of Birch Parish Council which will be held on Tuesday 1 September 2026 at Birch Memorial Hall, Birch Street at 7.30pm for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  DATE: 25 August 2026

THE PRESS & PUBLIC ARE WELCOME TO ATTEND

AGENDA

26/98. CHAIRMAN'S WELCOME.

26/99. APOLOGIES FOR ABSENCE.

To receive and accept apologies for absence.

26/00. MINUTES OF THE LAST MEETING.

To approve the minutes of 7 July 2026 as a correct record of events.

26/01. DECLARATION OF INTERESTS.

To declare any Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests on any matters covered by this agenda.

26/02. REPORTS.

- Essex County Council (ECC).
- Colchester City Council (CCC).

26/03. PUBLIC PARTICIPATION.

The public may ask questions relating to the work and services of the Council. Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors it will be added to the agenda for the next Council Meeting.

26/04. PROGRESS CHECK.

A brief update on any actions from the last meeting.

- Post Box at Hardys Green – has been reported and chased up with Royal Mail (Ref: 13992827).
- Road markings B1022 Birch to Tiptree (Rectory Corner Junction) – the 'slow' signs have been put on the wrong side of the road. An officer has inspected the road and found that all the signs are now correct.

26/05. BIRCH CHURCH.

- Birch Church Structural Survey – report circulated.
- Security Breach – has been reported to the Diocese.

26/06. FINANCE.

Payments made / money received:

102044 £1,400.00 Marshalls Property Maintenance (Refurbishment of benches/bus stops)

102045 £584.20 A Balcombe (Salary/PAYE/Expenses)

102046 £444.00 BAA Groundcare Ltd (Grass Cutting)

102047 £378.00 PKF Littlejohn LLP (Audit Fee 2025/26)

102048 £521.49 A Balcombe (Salary/PAYE/Expenses)

26/07. CONCLUSION OF AUDIT 2025/26.

The accounts for the year ending 31 March 2026 have been audited with no matters raised. The Notice of Conclusion of Audit along with the audited Annual Return has been published on the website.

26/08. PLANNING.

Application No: 261452. Removal of existing porch. New porch and cladding to the main house.

Location: Heckford Bridge Cottage, Maldon Road, Birch CO3 0SP.

26/09. CORRESPONDENCE TO NOTE.

CALC – Thursday 10 September, 7pm at the Town Hall, Colchester.

EALC – AGM Tuesday 15 September, online 7 – 9pm.

26/10. PARISH COUNCILLOR REPORTS / NEXT AGENDA ITEMS ONLY.**26/11. MEETING DATES 2026.**

6 October, 3 November (Budget Meeting), 1 December.

CLOSE OF MEETING