



BIRCH PARISH COUNCIL

Clerk – Angela Balcombe

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Councillors are hereby summoned to attend a meeting of Birch Parish Council which will be held on Tuesday 3 February 2026 at Birch Memorial Hall, Birch Street at 7.30pm for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  DATE: 27 January 2026

THE PRESS & PUBLIC ARE WELCOME TO ATTEND

AGENDA

26/15. CHAIRMAN'S WELCOME.

26/16. APOLOGIES FOR ABSENCE.

To receive and accept apologies for absence.

26/17. MINUTES OF THE LAST MEETING.

To approve the minutes of 6 January 2026 as a correct record of events.

26/18. DECLARATION OF INTERESTS.

To declare any Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests on any matters covered by this agenda.

26/19. REPORTS.

- Essex County Council (ECC).
- Colchester City Council (CCC).

26/20. PUBLIC PARTICIPATION.

The public may ask questions relating to the work and services of the Council. Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors it will be added to the agenda for the next Council Meeting.

26/21. PROGRESS CHECK.

A brief update on any actions from the last meeting.

26/22. PLANNING.

Application No: 252484: Proposed flat roof extension to replace existing conservatory.

Location: Curates Cottage, Hardys Green, Birch CO2 0NX. **Approved.**

Application No: 252557: Retrospective installation of water tank for fire safety.

Location: Land to the north west of Hardys Green, Birch. **Approved.**

Application No: 252328: Listed building application for alterations and extensions.

Location: The Heckford Angel, Maldon Road, Birch CO3 0SP. **Approved.**

Application No: 252329: Application to vary condition 2 (drawings) and remove conditions 5 and 6 of planning permission 241547.

Location: The Heckford Angel, Maldon Road, Birch CO3 0SP. **Approved.**

26/23. SERVICE LEVEL AGREEMENT FOR BIN EMPTYING.

To agree the Service Level Agreement with Colchester City Council for emptying bins and litter collection at Birch Playing Field. Total Annual Cost £2,047.50 (annual increase of £93.60).

26/24. FINANCE.

Payments made / money received:

102018 £524.52 A Balcombe (Salary/PAYE/Expenses)

102019 £79.20 Clacton Business Services (Payroll)

26/25. TRAIL CAMERAS.

To agree the purchase of another trail camera.

26/26. CORRESPONDENCE TO NOTE.

- Copy of an email sent to Chelmsford Diocese regarding the deadline for Birch Inspire to provide a business plan, asking about the outcome of the recent meeting of the Trustees.
- Temporary closure of Maldon Road, Birch due to commence on 4th March 2026 for 5 nights - (20:00 - 05:00). The closure is required for the safety of the public and workforce while Essex County Council undertakes stud removal works.
- Temporary closure of Maldon Road due to commence on 27th March 2026 for 6 nights - (20:00 - 05:00). The closure is required for the safety of the public and workforce while Essex County Council undertakes micro surface dressing preparation and stud removal works.

26/27. PARISH COUNCILLOR REPORTS / NEXT AGENDA ITEMS ONLY.

26/28. MEETING DATES 2026.

3 February, 3 March, 7 April, 5 May, 2 June, 7 July, 1 September, 6 October, 3 November, 1 December.

CLOSE OF MEETING