



BIRCH PARISH COUNCIL

Clerk – Angela Balcombe

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Councillors are hereby summoned to attend a meeting of Birch Parish Council which will be held on Tuesday 7 October 2025 at Birch Memorial Hall, Birch Street at 7.30pm for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  DATE: 30 September 2025

THE PRESS & PUBLIC ARE WELCOME TO ATTEND

AGENDA

25/61. CHAIRMAN'S WELCOME.

25/62. APOLOGIES FOR ABSENCE.

To receive and accept apologies for absence.

25/63. MINUTES OF THE LAST MEETING.

To approve the minutes of 2 September 2025 as a correct record of events.

25/64. DECLARATION OF INTERESTS.

To declare any Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests on any matters covered by this agenda.

25/65. REPORTS.

- Essex County Council (ECC).
- Colchester City Council (CCC).

25/66. PUBLIC PARTICIPATION.

The public may ask questions relating to the work and services of the Council. Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors it will be added to the agenda for the next Council Meeting.

25/67. PROGRESS CHECK.

A brief update on any actions from the last meeting.

25/68. FINANCE.

Payments made / money received:

101999 £79.20 D Ninnim (Replacement Pads Defibrillator)

102000 £444.00 BAA Groundcare Ltd (Churchyard Grass Cutting)

102001 £378.00 PKF Littlejohn LLP (Audit Fee 2024/25)

102002 £520.10 A Balcombe (Salary/Expenses)

Income £10,566.00 2nd Instalment Precept

25/69. CONCLUSION OF AUDIT 2024/25.

The accounts for the year ending 31 March 2025 have been audited with no matters raised. The Notice of Conclusion of Audit along with the audited Annual Return has been published on the website.

25/70. CORRESPONDENCE TO NOTE.

CALC – Minutes 4 September.

Highways – temporary closure of Garlands Road due to commence on 6 October for 4 days for carriageway patching and drainage works.

25/71. PARISH COUNCILLOR REPORTS / NEXT AGENDA ITEMS ONLY.

25/72. MEETING DATES 2025.

4 November (Budget Meeting), 2 December.

CLOSE OF MEETING