



## BIRCH PARISH COUNCIL

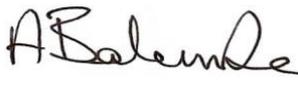
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Councillors are hereby summoned to attend a meeting of Birch Parish Council which will be held on Tuesday 3 March 2026 at Birch Memorial Hall, Birch Street at 7.30pm for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  DATE: 24 February 2026

*THE PRESS & PUBLIC ARE WELCOME TO ATTEND*

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## AGENDA

### **26/29. CHAIRMAN'S WELCOME.**

### **26/30. APOLOGIES FOR ABSENCE.**

To receive and accept apologies for absence.

### **26/31. MINUTES OF THE LAST MEETING.**

To approve the minutes of 3 February 2026 as a correct record of events.

### **26/32. DECLARATION OF INTERESTS.**

To declare any Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests on any matters covered by this agenda.

### **26/33. REPORTS.**

- **Essex County Council (ECC).**
- **Colchester City Council (CCC).**

### **26/34. PUBLIC PARTICIPATION.**

The public may ask questions relating to the work and services of the Council. Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors it will be added to the agenda for the next Council Meeting.

### **26/35. PROGRESS CHECK.**

A brief update on any actions from the last meeting.

### **26/36. FINANCE.**

Payments made / money received:

102020 £524.31 A Balcombe (Salary/PAYE/Expenses)

### **26/37. IT POLICY.**

To adopt an IT Policy. Parish councils must now have an IT Policy which explains how clerks and councillors should conduct authority business in a secure and legal way when using IT equipment and software. This relates to the use of authority-owned and personal equipment

**26/38. COMMUNITY LITTER WARRIORS.**

To receive a report from Cllr Bowtle.

**26/39. CORRESPONDENCE TO NOTE.**

**CALC** – agenda for the next meeting to be held on 5 March 2026 at Stanway Village Hall.

**26/40. PARISH COUNCILLOR REPORTS / NEXT AGENDA ITEMS ONLY.**

**26/41. MEETING DATES 2026.**

7 April, 5 May, 2 June, 7 July, 1 September, 6 October, 3 November,  
1 December.

*Due to the confidential nature of the following item of business, members of the public will be excluded (Public Bodies (Admission to Meetings) Act 1960.*

**26/42. BIRCH INSPIRE BUSINESS PLAN.**

To discuss the Business Plan and collate questions that may arise.

**CLOSE OF MEETING**