

## **BIRCH PARISH COUNCIL**

*Clerk – Angela Balcombe*

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**The Birch Annual Assembly will be held on Tuesday 6 May 2025 at 7pm at the Birch Memorial Hall.**

*This is a meeting for residents ~ everyone is welcome to attend.*

## **AGENDA**

- 1. CHAIRMAN'S WELCOME.**
- 2. APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 3. MINUTES OF THE LAST ANNUAL ASSEMBLY.**  
To approve the minutes of 7 May 2024 as a true record of events.
- 4. CHAIRMAN'S REPORT.**  
The Chairman will give a report of the Council's activities over the last year.
- 5. RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.**  
The RFO will give a summary of the accounts for the year ending 31 March 2025.
- 6. COUNTY COUNCILLORS REPORT.**
- 7. CITY COUNCILLORS REPORT.**
- 8. ANY OTHER REPORTS / QUESTIONS.**

**SIGNED: *E. Bowtle* (Chairman) DATE: *29 April 2025***